



If you have any questions about this decision please contact Democratic Services on 01273 263291 or email demsers@adur.gov.uk.

Record of Decision: Civic Award			
Decision taken by: The Leader			
Declaration of Prejudicial Interests: I hereby confirm that I do / do not have a prejudicial interest in this item. (Please delete as appropriate).			
Declaration of Personal Interests: None			
Decision:			
(i) That an informal 'Chairman's award' be introduced with a maximum of one recipient per year;			
(ii) That the Chairman should determine the recipient;			
(iii) That should the Chairman require assistance this is sought from the Overview and Scrutiny Committee;			
(iv) That the recipient receive a parchment certificate at the next available Council meeting and an invitation to the Chairman's Civic Event.			
Key Decision: Yes / No			
Reasons for the Decision: In line with the views of Overview and Scrutiny Committee and Working Group and having taken into account the low cost implications.			
Alternative Options Considered: None			
Other Matters Considered:			
Legal Advice and Issues	X	Financial Advice and Issues	X
Sustainability Issues	X	Equality Issues	X
Community Safety Issues	X	Human Rights Issues	X
Reputation	X	Risk Assessment	X
Health and Safety Issues	X		
Consultation: This report was circulated to Councillors and published on the Council's website on 20 March 2009. The following consultation responses were noted by the decision maker: None received (other than Overview and Scrutiny Committee Working Group consultation contained in the report).			

Background Papers:

Agenda and Minutes (OSC/296/08-09) of the Overview and Scrutiny Committee –
11 November 2008.
Working Group notes – 28 November 2008, 18 December 2008 and 14 January 2009.

Lead Officer:

Sarah Stanton-Roberts
Scrutiny & Improvement Officer
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Call-in: The call in deadline for this decision will be 5:00pm on Wednesday 8 April 2009.

Signed:



Date: 1 April 2009

Name: Councillor Neil Parkin

Decision Ref No: LDR/027/08-09